



MAIL-IN BALLOT APPLICATION PROCESS Prairie South School Board Election

Mail-in Ballot applications must be received by the Returning Officer on or before 4:00 pm on Wednesday, October 23, 2024. Eligible voters will then receive a ballot package in the mail.

To use the mail-in ballot option, you are required to complete the following:

- *Voter's Registration Form and Poll Book/Declaration of Person Requesting Mail-in Ballot* application form (double-sided form) with declaration signed by voter and witness.
- *Photocopy* of one piece of government-issued identification that contains your photograph, your name and address endorsed with a witness signature **OR** two pieces of otherwise acceptable forms of identification endorsed with a witness signature (see attached Acceptable Forms of Identification chart).

An eligible witness is described as one of the following:

- a family member as defined in the attached Table 2 (vouching), someone living at the same address or building, providing the witness is an eligible voter for the upcoming school division election, and the witness has known the voter for at least two (2) years;
- an *occupation*-based professional who is registered and/or licensed to practice their profession within the Province of Saskatchewan and currently working in that field, namely: judge, dentist, medical doctor, pharmacist, veterinarian, police officer, notary public, lawyer/notary, dean/head of university or College, signing officer of a bank or trust company, signing officer of a financial institution offering a full range of banking services; or
- any *Saskatchewan* Health Authority employee currently employed in a hospital, rehabilitation centre, senior assisted-living facility, long-term care facility, or care home governed by or affiliated with the Saskatchewan Health Authority

A photocopy of one piece of government-issued identification of the witness is also needed if the witness is not an 'occupation based professional' or 'Saskatchewan Health Authority' employee.

- *Submit* your complete Mail-in Ballot Application along with your acceptable form of identification, signed registration form, and a copy of your photo ID endorsed with the witness signature one of the following ways:

MAIL – The mail-in ballot application package can be printed, completed and mailed to Prairie South School Division 1075 9th Ave NW Moose Jaw, SK S6H 1V7 Attention: Returning Officer.

EMAIL - The mail-in ballot application package can be printed, completed and e-mailed to the Election Office at elections@prairiesouth.ca. It is recommended you call to confirm it was received.

IN PERSON – 1075 9th Avenue NW, Moose Jaw.

*All mail-in ballot applications will be reviewed. It is the applicant's responsibility to ensure that the application is legible. If the application does not meet the identification requirements or if it is insufficient or illegible, applicants will be asked to resubmit their application. It is the applicant's responsibility to ensure that legible and complete applications are received **by 4:00 pm on Wednesday, October 23, 2024.***

IMPORTANT: Ballots will be mailed out with instructions and must be received by the Returning Officer before 8:00 pm on Election Day, Wednesday, November 13, 2024 in order to be counted.